

Business Plan

On

Income Generation Activity

FOOD PROCESSING – Food processing (Seera-Badi)

For

Self Help Group – Shiv shakti



SHG/CIG name

Shiv shakti

VFDS name

Kosri

Range

Jaisinghpur

Division

Palampur

Prepared Under-

Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods (JICA Assisted)



TABLES OF CONTENTS

S.no	Particulars	Page no.
1.	Introduction	3
2.	Description of SHG/CIG	4
3.	Beneficiaries Detail	5
4.	Geographical details of the Village	5
5.	Market Potential	6
6.	Executive Summary	6
7.	Description of product related to Income Generating Activity	6
8.	Description of Production Processes	6-7
9.	Seera-Badi making business compliance	7
10.	Production Planning	7
11.	Description of Sale & Marketing	8
12.	SWOT Analysis	8-9
13.	Description of management among members	9
14.	Description of Economics	9-10
15.	Cost Benefit Analysis (per month)	11
16.	Fund requirement	11
17.	Sources of Fund	11-12
18.	Training/capacity building/skill up-gradation	12
19.	Computation of break-even point	12
20.	Bank Loan Repayment	12
21.	Monitoring Method	13
22.	Remarks	13
23.	Group member's Individual photos	14
24.	Group photo	15
25.	Resolution-cum Group consensus form	16
26.	Business approval by VFDS and DMU	17

1. Introduction-

Seera is made from the wheat and this wheat halwa is traditional and famous dish of himachal Pradesh. After the harvest of wheat, the female of rural Himachal Pradesh start the preparation of Seera with the newly harvested wheat or the old wheat. They soak the grains of wheat in water for three days. So, that it become soft and after three days. They take strain out the water from grains and wash it with water for several times. After that they make a paste of the wheat grains with help of a machine and let it dry on a netted material. So, that the excess water can be separated out. Within two days of drying in the sun, the Seera is formed. Now the Seera is ready for storing. Seera is considered to be a healthy dish and is liked by people of all age groups. It can be enjoyed with food as a sweet dish. The process of cooking Seera is also easy. As you have to just dissolve the dried Seera in water and then cook it for 5-10 minutes and it is ready to serve.

Badi is made from the lentils and Lentils are rich in fibre, folate and potassium making them a great choice for the heart and for managing blood pressure and cholesterol. They are also a good source of protein. Seera is a traditional fermented food prepared in Bilaspur, Kangra, Hamirpur, Mandi, Shimla and Kullu districts of Himachal Pradesh. It is a starch based food made by soaking, crushing and fermenting wheat grains used to prepare sweet dish/snack generally served people during religious fast. The level of essential amino acids especially methionine, phenylalanine, threonine, lysine and leucine also increased during seera fermentation. As seera is biologically enriched with vitamins and amino acids during fermentation so it forms a good source of nutrition to the people who consume it. The most lucrative aspect of the Seera-Badi making business is that it can be started as per the financial capacity of the group and later on at any given time when the financial portfolio of the SHG improves the business can be scaled up to any level. Once the product is liked by customers the business will flourish like anything.

After discussing about the market potential and different aspects very carefully before getting into this IGA (Income Generation Activity). The Shiv shakti SHG group has collectively decided of Seera-Badi making as their Income Generation Activity(IGA). Shiv shakti SHG is formed under Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods (JICA Assisted), which fall under VFDS Kosri. This SHG consists of 12 female initially but 2 ladies left the group in the month of April and May respectively and now the group consist of only 10 members. These females already had the experience of making Seera-Badis and now with the help of this project funding, training and assistance. They will be able to manufacture Seera-Badis at a large scale and will become self independent and generate income. The SHG has therefore crafted a detailed

business plan according to its investment capacity, marketing & promotional strategy and the detailed action plan will be discussed hereunder:

2. Description of SHG/CIG

1.	SHG/CIG Name	Shiv shakti
2.	VFDS	Kosri
3.	Range	Jasinghpur
4.	Division	Palampur
5.	Village	Gulehar
6.	Block	Lambagaon
7.	District	Kangra
8.	Total no. of members in SHG	10
9.	Date of formation	16-09-2022
10.	Bank a/c No.	87941300000591
11.	Bank details	HPP Gramin Bank Kosri
12.	SHG/CIG monthly savings	50 per members
13.	Total saving	3500 til May 2023
14.	Total inter loaning	-
15.	Cash Credit Limit	-
16.	Repayment status	-

3. Beneficiaries Detail

S.no	Name	M/ F	Father/ Husband name	Category	Designation	Contact no.
1	Lalita Devi	F	Baldev Chand	General	Pardhan	80912-51246
2	Snehlatta	F	Mohinder Singh	General	Secretary	98165-56578
3	Reeta Devi	F	Anil Singh	General	Member	98161-14145
4	Sapna Devi	F	Partap Cahnd	General	Member	88949-93175
5	Ranju Devi	F	Rajesh Kumar	General	Member	98166-36593
6	Nisha Devi	F	Kalyan Chand	General	Member	98163-55736
7	Surestha Devi	F	Baldev Chand	General	Member	86289-77898
8	Bandna Devi	F	Rakesh Pathania	General	Member	7807318942
9	Vidya Devi	F	Nageshwar	General	Member	88943-68713
10	Namita kumari	F	Milap Chand	General	Member	98170-53568

4. Geographical details of the Village

1	Distance from the District HQ	85 km
2	Distance from Main Road	01 Km
3	Name of local market & distance	Jaisinghpur and 08 Km
4	Name of main market & distance	Jaisinghpur and 08 Km
5	Name of main cities & distance	Palampur and 55Km
6	Name of main cities where product will be sold/ marketed	Palampur and 55Km

5. Market Potential-

The market of Seera-Badis is on the ever increasing side both in domestic and export market. In the market Poha, Upma are served as ready to eat food items in which you have to just add water. In the same way we can also promote seera. In the initial phase of the group, we will sell seera in a packed box and badi also in the same manner. Depending upon the result from the market, we can further plan to sell seera as a ready to eat item.

6. Executive Summary-

Food Processing (Seera-Badi making) income generation activity has been selected by this Self Help Group. This IGA will be carried out by all ladies of this SHG. This business activity will be carried out yearly by group members. The process of making Seera-Badi takes around 12-15 & 3-4 days respectively. Production process of making badi & seera includes process like cleaning, washing, soaking, grinding, mixing drying etc. Product will be sold directly by group or indirectly through retailers and whole sellers of near market initially.

7. Description of product related to Income Generating Activity-

1	Name of the Product	Seera-Badi making
2	Method of product identification	Has been decided by group members
3	Consent of SHG/ CIG / cluster members	Yes

8. Description of Production Processes-

Badi:

- Group will make badi of moong, maah, masar daal and danthal(arbi pata). This business activity will be carried out whole year by group members.
- The process of making badi takes around 3 days.
- Based on assumption 1 kg of badi will be manufactured by 1.25-1.50 Kg of daal and 150-200 gram of masala (kaali mirch, badi elachi, ajwain, jeera etc)
- Production process includes process like cleaning, washing, soaking, grinding, mixing, drying etc.

Seera:

- Group will make seera of wheat. This business activity will be carried out whole year by group members.
- The process of making seera takes around 12-15 days.
- Based on assumption 1 kg of badi will be manufactured by 2 Kg of wheat seeds.
- Production process includes process like cleaning, washing, soaking, grinding, mixing, drying etc.

9. Seera-Badi making business compliance -

Seera-Badi is a food item therefore different regulation of the state government need to be followed. Since IGA is being taken up initially on small scale therefore these legal issues will be address locally by the SHG members by obtaining a food handling license from the local authorities. The business is being operated from home therefore the tax regulations for self employed groups will be taken care as per the rules.

10. Production Planning -

1	Production Cycle for Seera-Badi making (in days)	12-15 days & 3-7days respectively.
2	Man power required per cycle(No.)	All ladies
3	Source of raw materials	Local market/Main market
4	Source of other resources	Local market / Main market
5	Quantity required per cycle(Kg) Seera	200 kg of wheat seeds initially
6	Expected production per cycle (Kg) Seera	100 Kg initially
7	Quantity required per cycle (Kg) Badi	30 kg daal and 4.5-5 kg masala
8	Expected production per cycle (Kg) Badi	25 Kg

Requirement of raw material and expected production.

S.no	Raw material	Unit	Time	Quantity(approx)	Amount per Kg(Rs)	Total amount	Expected production Per month(Kg)
1	Wheat seeds	Kg	Monthly	600	20	12,000	300
2	Daal	Kg	Monthly	450	120	54000	400
3	Masala	Kg	Monthly	68	200	13,600	

11. Description of Sale & Marketing -

1	Potential market places	Jaisinghpur, Shivnagar, Sujanpur, Palampur
2	Distance from the unit	20 Km , 15 Km, 40 Km, 30 Km respectively
3	Demand of the production market place/s	Daily demand
4	Process of identification of market	Group members, according to their production potential and demand in market, will select list of retailer or whole seller. Initially product will be sold in near markets.
5	Marketing Strategy of the product	SHG members will directly sell their product through village shops and from manufacturing place/shop. Also by retailer, wholesaler of near markets. Initially product will be sold in 1 Kg packaging.
6	Product branding	At CIG/SHG level product will be marketed by branding CIG/SHG. Later this IGA may required branding at cluster level
7	Product “slogan”	“Shiv shakti Seera-Badi A product of SHG”

12. SWOT Analysis-

❖ Strength–

- ❖ Raw material easily available.
- ❖ Manufacturing process is simple.
- ❖ Proper packing and easy to transport.
- ❖ Product shelf life is long.
- ❖ Homemade, lower cost.

❖ Weakness–

- ❖ Effect of temperature, humidity, moisture on manufacturing process/product.
- ❖ Highly labor intensive work.
- ❖ Compete with other old and well known products.

❖ Opportunity–

- ❖ There are good opportunities of profits as product cost is lower than other same categories products.
- ❖ High demand in festive & marriage season.
- ❖ There are opportunities of expansion with production at a larger scale.

❖ Daily consumption and consumption by all buyers in all seasons.

❖ Threats/Risks–

- ❖ Effect of temperature, moisture at time of manufacturing and packaging particularly in winter and rainy season.
- ❖ Suddenly increase in price of raw material.
- ❖ Competitive market.

13. Description of management among members-

By mutual consent SHG group members will decide their role and responsibility to carry out the work. Work will be divided among members according to their mental and physical capabilities.

- ❖ Some group members will involve in Pre-production process (i.e. - procuring of raw material etc).
- ❖ Some group members will involve in production process.
- ❖ Some group members will involve in packaging and marketing.

14. Description of Economics -

A CAPITAL COST Badi & Seera				
S. No.	Particulars	Quantity	Unit Rate	Amount
1	Grinder machine (1-2 HP)WITH installation	1	20000	20000
2	Water tub (40-50 ltr)	4	800	3200
3	Drum for storage	3	1500	4500
4	Plastic sheets (40*60 inch)		LS	2000
5	Plastic mugs		LS	2000
6	Kitchen tools		LS	2000
7	Water strainer		LS	2000
8	Almirah/racks		LS	5000
9	Digital weighing machine	1	3000	3000
10	Pouch Plastic Packaging Machine	1	3000	3000
11	Apron, Cap, Gloves etc		LS	2000
12	Table	2	4000	8000
13	Mixer	1	8000	8000
Total Capital cost (A)				64700

B				
Recurring Cost				
S. No.	Particulars	Quantity	Unit Rate	Amount
1	Daal (Kg/month)	450	120	54000
2	Masala (Kg/month)	68	200	13600
3	Wheat seeds (Kg/month)	600	20	12000
4	Rent	1	500	500
6	Packaging material	LS	LS	1200
7	Transportation	1	500	500
8	Other (stationary, electricity, water bill, machine repair etc)	1	1000	1000
Total Recurring Cost (B)				82800

Note – The group members will do the work themselves and therefore labour cost has not been included and the members will manage between them the working schedule to be followed.

Cost of production:

C. Cost of production		
S. No.	Particulars	Amount
1	Total recurring cost	82,800
2	10% depreciation annually on capital cost	6470
Total = 89,270		

D. Selling price calculation			
S. No.	Particulars	Unit	Amount Rs.
1	Cost of production Seera	Kg	60
2	Current market price Seera	Kg	150-180
3	Expected selling price Seera	Kg	150
4	Cost of production Badi	Kg	190
5	Current market price Badi	Kg	300
6	Expected selling price Badi	Kg	250

E. Average income monthly by way of sale of /Seera-Badi				
S. No.	Particulars	Quantity Kg	Cost per Kg	Amount
1	Sale of Seera	300	150	45,000
2	Sale of Badis	400	250	100,000
Total				1,45,000

15. Cost Benefit Analysis (Monthly)

Cost benefit analysis (monthly)		
S. No.	Particulars	Amount
1	Total recurring cost	82,800
2	Total sale amount	1,45,000
3	Net profit (Sale amount - Recurring cost)	62,200
4	Distribution of net profit	<ul style="list-style-type: none"> ✧ Profit will be distributed equally among members monthly/yearly basis. ✧ Profit will be utilized to meet recurring cost. ✧ Profit will be used for further investment in IGA

16. Fund flow arrangement in SHG -

S. No.	Particulars	Total Amount (Rs)	Project Contribution	SHG contribution
1	Total capital cost	64,700	48,525	16,175
2	Total Recurring Cost	82,800	0	82,800
3	Training/capacity building/skill up-gradation.	50,000	50,000	0
Total		197,500	98,525	98,975

Note:

- i) Capital cost- 75% capital cost will be borne by the project and 25% by the SHG.
- ii) Recurring cost- to be borne by the SHG.
- iii) Training and capacity building/ skill up gradation to be borne by the project.

17. Sources of Fund -

Project support	<ul style="list-style-type: none"> ✧ 75% of capital cost will be provided by project if members belong to SC/ST/Poor women. If the members belong to general then 50% capital cost is will be borne by project. ✧ Up to Rs 1 lakhs will be parked in the SHG bank account. ✧ Training/capacity building/ skill up- gradation cost. 	Procurement of machines/equipme nt will be done by respective DMU/FCCU after following all codal formalities.
-----------------	---	---

	<ul style="list-style-type: none"> ✧ The subsidy of 5% interest rate will be deposited directly to the Bank/Financial Institution by DMU and this facility will be only for three years. SHG have to pay the installments of the Principal amount on regular basis. 	
SHG Contribution	<ul style="list-style-type: none"> ✧ 50% or 25% of capital cost to be borne by SHG for general category and other categories respectively. ✧ Recurring cost to be borne by SHG. 	

18. Training/capacity building/skill up-gradation -

Training/capacity building/ skill up-gradation cost will be borne by project.

Following are some training/capacity building/ skill up-gradation proposed/needed:

- ✧ Cost effective procurement of raw material
- ✧ Quality control
- ✧ Packaging and Marketing
- ✧ Financial Management

19. Computation of break-even point -

= Capital Expenditure/(selling price (per kg)-cost of production (per kg))

= 64700/(200-125)

=863 Kg

In this process break-even will be achieved after selling 863 kg of Seera-Badis.

20. Bank Loan Repayment-

If the loan is availed from bank it will be in the form of cash credit limit and for CCL there is not repayment schedule; however, the monthly saving and repayment receipt from members should be routed through CCL.

- ✧ In CCL, the principal loan outstanding of the SHG must be fully paid to the banks once a year. The interest amount should be paid on a monthly basis.
- ✧ In term loans, the repayment must be made as per the repayment schedule in the banks.

- ❖ Project support - The subsidy of 5% interest rate will be deposited directly to the Bank/Financial Institution by DMU and this facility will be only for three years. SHG/CIG has to pay the installments of the Principal amount on regular basis.

21. Monitoring Method-

- ❖ Social Audit Committee of the VFDS will monitor the progress and performance of the IGA and suggest corrective action if needed to ensure operation of the unit as per projection.
- ❖ SHG should also review the progress and performance of the IGA of each member and suggest corrective action if needed to ensure operation of the unit as per projection.

Some key indicators for the monitoring are as:

- ❖ Size of the group
- ❖ Fund management
- ❖ Investment
- ❖ Income generation
- ❖ Quality of product

22. Remarks

This group will make seasonal vegetables Seera-Badi depending upon the availability of raw material and response from the market.

23.Group member's Individual photos



Lalita Devi



Sanehlata



Bandana Devi



Vidya Devi



Reeta Devi



Sureshtha Devi



Namita Kumari



Ranju Kumari



Nisha Devi



Sapna Devi

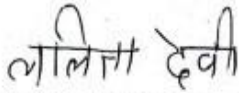
24.Group photos:



25.Resolution-cum Group consensus form

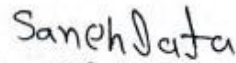
Resolution-cum-Group-consensus Form

It is decided in the General house meeting of the group Shiv Shakti held on 19-12-2022 at Kosri that our group will undertake the Badi & Selke making as Livelihood Income Generation Activity under the Project for Implementation of Himachal Pradesh Forest Ecosystem management and Livelihood (JICA assisted).



Signature Of group President

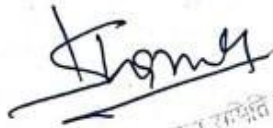
प्रधान सचिव
शिव शक्ति स्वयं सहायता समूह कोसरी
ग्राम पंचायत कोसरी तह० जयसिंहपुर
वि० ख० लम्बागांव (कांगड़ा) हि०प्र०



Signature Of group secretary

प्रधान सचिव
शिव शक्ति स्वयं सहायता समूह कोसरी
ग्राम पंचायत कोसरी तह० जयसिंहपुर
वि० ख० लम्बागांव (कांगड़ा) हि०प्र०

Signature of President VFDS



शिव शक्ति कोसरी
ग्राम पंचायत कोसरी तह० जयसिंहपुर
वि० ख० लम्बागांव (कांगड़ा) हि० प्र०

26. Business approval by VFDS and DMU

Business Plan Approval by VFDS and DMU.

Shiv Shakti Group will undertake the Seed Bed as Livelihood Income Generation Activity under the Project for Implementation of Himachal Pradesh Forest Ecosystem management and Livelihood (JICA assisted). In this regard business Plan of Amount Rs. 197500 has been submitted by the group on 19-05-2023 and the Business Plan has been approved by VFDS Kosri.

Business Plan is submitted to DMU through FTU for further action please.

Thank You.

Amal

Saneh Datta

Signature of group Secretary
शिव शक्ति स्वयं सहायता समूह कोसरी
ग्राम पंचायत कार्यालय, पो. ०० जसिंहपुर
डि० ए० लम्पारण (कांगड़ा) हि०प्र०

ललिता देवी
Signature of group President
शिव शक्ति स्वयं सहायता समूह कोसरी
ग्राम पंचायत कार्यालय, पो. ०० जसिंहपुर
डि० ए० लम्पारण (कांगड़ा) हि०प्र०

[Signature]
Signature of VFDS President
ग्राम वन विकास समिति कोसरी
ग्राम पंचायत कोसरी
सासीरा जसिंहपुर
जिला कार्यालय, डि० ए०

Approved

[Signature]
DMU cum DFO Palampur
Divisional Management Unit,
Palampur Forest Division,
Palampur

